

Ref. No: COEB/IQAC/18/2021

Date: 19.06.2021

Notice

All IQAC members are requested to attend the Quarterly IQAC Meeting scheduled for 29th June 2021.

Venue: BoardRoom

Time: 02:30 PM

Your active participation is crucial for the effective functioning of IQAC. Please make necessary arrangements to attend the meeting.

AGENDA:

- 1) Welcome address by Chairman, IQAC.
- 2) Confirmation of minutes of the meeting of last IQAC meeting dated: 25-03-2021.
- 3) Discussion on Industry-Institute relationship.
- 4) Preparation for soft skill training given to 3rd & 4th year students.
- 5) Scholarship for poor & meritorious students from different funding agencies.
- 6) Finalisation of Best Practices.
- 7) Vote of thanks.

Copy to

- 1 All Deans/HODS/Establishment Section
- 2 IQAC cell
- 3 Administrative officer

Principal
PRINCIPAL
College of Engineering Bhubaneswar

Minutes of the meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the IQAC of College of Engineering Bhubaneswar (*hereafter referred as COEB*) was held on 29-06-2021 at 2:30 PMin the Board Room to discuss the issues as per agenda under the chairmanship of Principal, COEB. The following members were present.

Members Present:

<u>Sl.No.</u>	<u>Name and Designation</u>	<u>Position in the IQAC</u>
1	Prof.(Dr) Subrat Kumar Mohanty	Chairman
2	Mr. KoustuvMallick (Trustee)	Management Representative
3	Dr.J Hussain	Member
4	Dr.Thirumalai Raja	Member
5	Dr. R. Sivakumar	Member
6	Dr. TC Manjunath	Member
7	Dr.DebasmitaSamal	Member
8	Dr.Sadasiv Dash	Member
9	Nalini Bihari Mohapatra	Member
10	Mr. Chandan Malik	Member
11	Ms. Pravasini Mishra	Member
12	Er. SudhirRanjan Swain	Alumni
13	Mr. J KMohanty	Member
14	RabindraNathBehera	Member
15	Dr.Sujit Kumar Khuntia	Coordinator, IQAC

Agenda of the meeting:

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The meeting started with the welcome address of the chairman of the occasion. Discussion had been carried out as per the above agenda and after discussion the following decisions taken for implementations.

1. The minutes of meeting of last IQAC meeting dated: 25-03-2021 are reviewed and confirmed.
2. The following action taken report was prepared by the IQAC coordinator.

Sl no	Discussion topic in IQAC meeting	Action Taken Report
<u>1</u>	Confirmation of minutes of the meeting of last IQAC meeting dated: 25-03-2021.	The minutes of the previous meeting was approved by the committee members.
<u>2</u>	It is decided to build the industry-institute relationship. The work will be done by IIPC cell of the institute dignified figures from the business world will be invited to provide training & placement recommendation.	Implemented by the institute.
<u>3</u>	The soft skill training will be provided by institute training placement cell & other outside agencies for 3 rd & 4 th Year students.	Steps taken in the matter.
<u>4</u>	The Governing Body to provide scholarship to poor & meritorious student for their upliftment.	Steps taken by Institutional Scholarship committee on the matter
<u>5</u>	It is decided to implement the two best practices in the institute for the session 2020-21.	Implemented

1. 3. The meeting ended with a vote of thanks to the chair and members present.

The outcome of meeting will be discussed in next IQAC meeting for necessary corrective actions and remedial steps. IQAC coordinator concluded thanking all the members for their active participation in the discussion.

Coordinator (IQAC)
COEB
COORDINATOR
COEB IQAC, BBSR

Principal
PRINCIPAL
College of Engineering Bhubaneswar